



Parkside Financial

BANK & TRUST

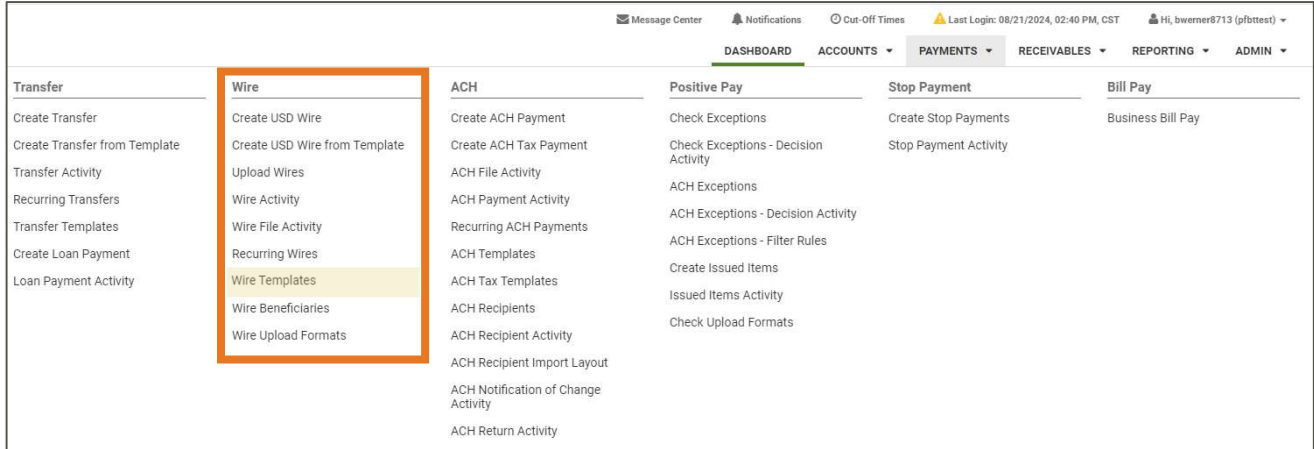


Treasury Management
Online Platform

Creating a Wire Template

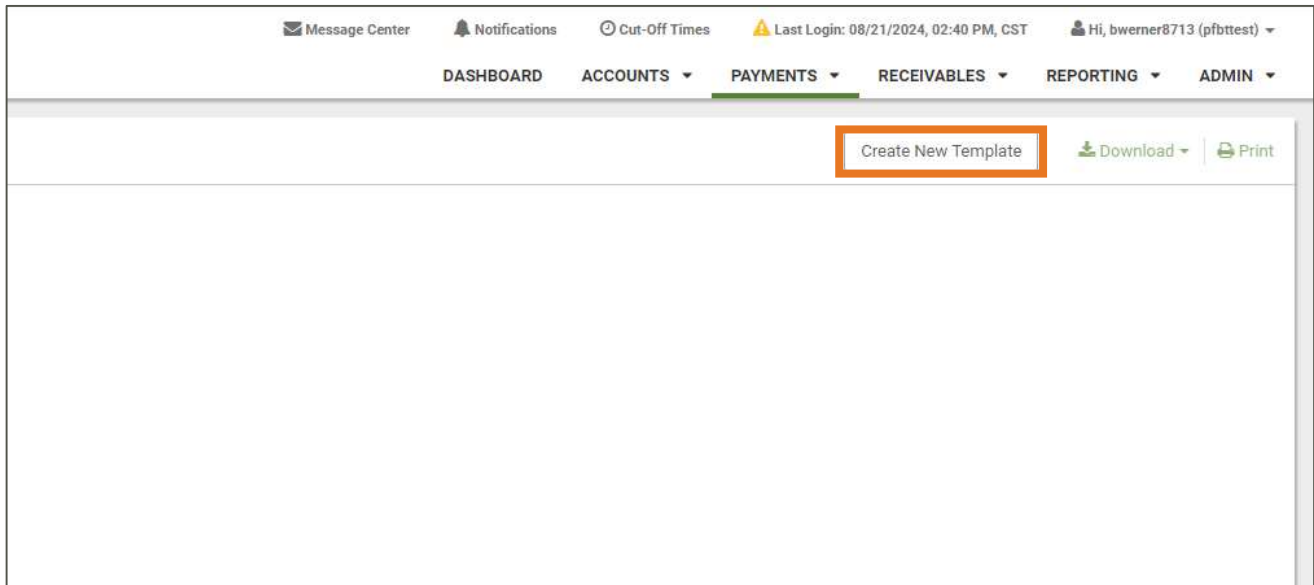
WIRE | CREATING A WIRE TEMPLATE

SELECT THE PAYMENTS TAB → WIRE → WIRE TEMPLATES



The screenshot shows the application's navigation menu. The 'PAYMENTS' tab is selected. Under the 'Wire' sub-tab, the 'Wire Templates' option is highlighted with a yellow background and an orange border. Other options in the 'Wire' sub-tab include 'Create USD Wire', 'Create USD Wire from Template', 'Upload Wires', 'Wire Activity', 'Wire File Activity', 'Recurring Wires', 'Wire Beneficiaries', and 'Wire Upload Formats'.


CLICK CREATE NEW TEMPLATE.



The screenshot shows the application's main interface. The 'PAYMENTS' tab is selected. A 'Create New Template' button is highlighted with an orange border. To the right of the button are 'Download' and 'Print' icons.

PLEASE NOTE: A WIRE BENEFICIARY MUST BE CREATED BEFORE YOU CAN CREATE A TEMPLATE

CHOOSE WHETHER THE WIRE WILL BE DOMESTIC OR INTERNATIONAL.



Create a Wire Template

1. **Payment and Beneficiary Information** 2. Review 3. Confirmation

Wire Template Detail

Payment Information

Domestic International

Template Name: *

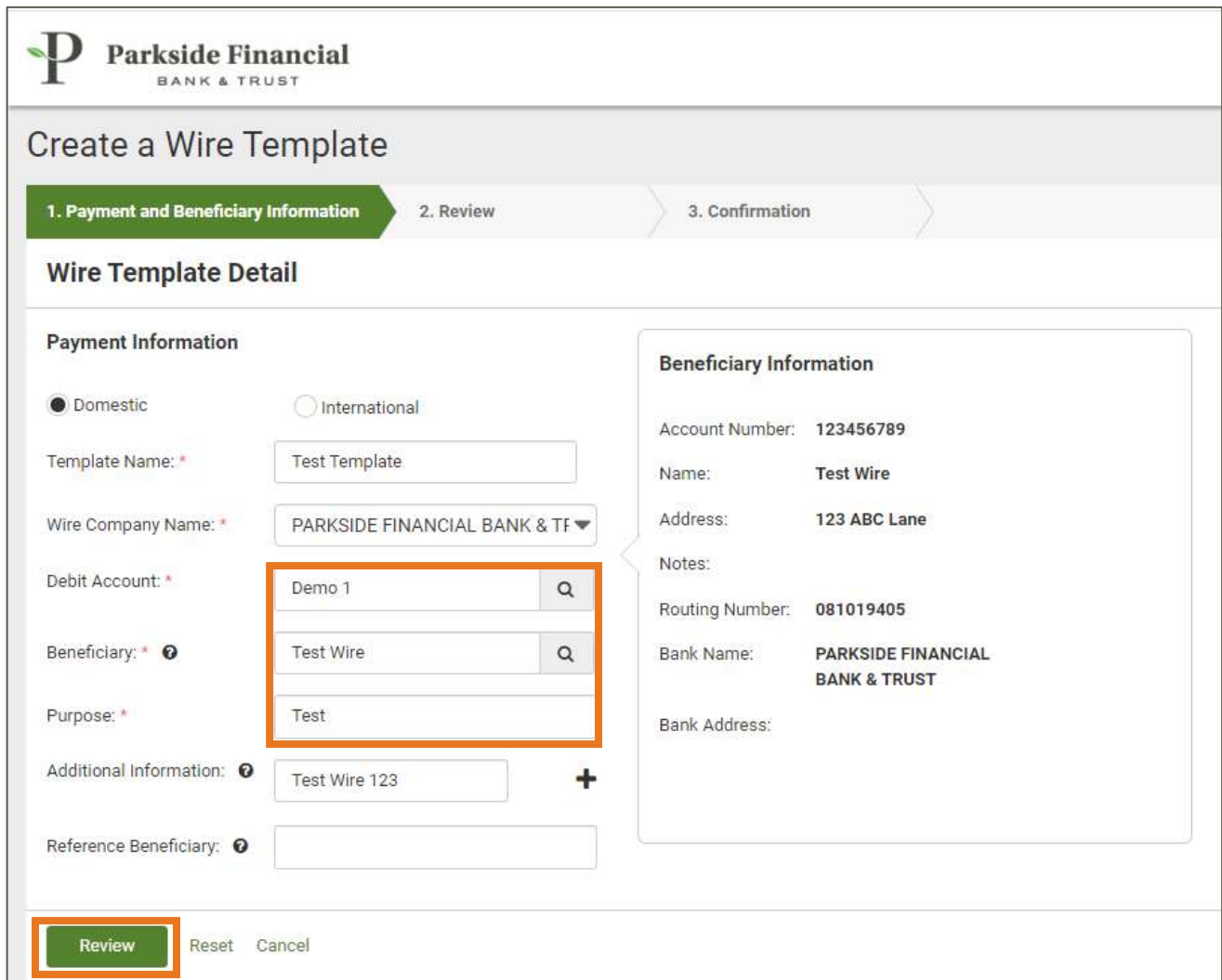
Wire Company Name: *

ENTER TEMPLATE NAME.

ENTER THE FOLLOWING INFORMATION:

- > Debit Account
- > Beneficiary
- > Purpose of Payment.

CLICK REVIEW.



1. Payment and Beneficiary Information | 2. Review | 3. Confirmation

Wire Template Detail

Payment Information

Domestic International

Template Name: *

Wire Company Name: *

Debit Account: *

Beneficiary: *

Purpose: *

Additional Information:

Reference Beneficiary:

Beneficiary Information

Account Number: **123456789**

Name: **Test Wire**

Address: **123 ABC Lane**

Notes:


Routing Number: **081019405**

Bank Name: **PARKSIDE FINANCIAL BANK & TRUST**

Bank Address:

IF YOU'D LIKE TO ENTER ANY MORE INFORMATION, YOU CAN DO SO ON THE ADDITIONAL INFORMATION LINE(S).

CLICK CONFIRM.



Create a Wire Template


1. Payment and Beneficiary Information **2. Review** 3. Confirmation

Wire Template: Test Template

Payment Information	Beneficiary Information
Wire Company Name: PARKSIDE FINANCIAL BANK & TRUST	Name: Test Wire
Debit Account: Demo 1	Account Number: 123456789
Purpose: Test	Address: 123 ABC Lane St. Louis, MO 63105
Additional Information: Test Wire 123	Notes:
Reference Beneficiary:	Routing Number: 081019405
	Bank Name: PARKSIDE FINANCIAL BANK & TRUST
	Bank Address: CLAYTON, MO

Confirm Back Cancel


THE WIRE TEMPLATE HAS BEEN CREATED.



Create a Wire Template

1. Payment and Beneficiary Information 2. Review **3. Confirmation**

Wire Template: Test Template

 **Success!** Wire template ready.

Payment Information

Wire Company Name: **PARKSIDE FINANCIAL BANK & TRUST**

Debit Account: **Demo 1**

Purpose: **Test**

Additional Information: **Test Wire 123**

Reference Beneficiary:

[Create Another Wire Template](#) [View Wire Templates](#)